

**HOLY REDEEMER CATHOLIC CHURCH  
PALM CITY, FLORIDA**

**MUSICIAN – LITURGIST  
JOB DESCRIPTION**

**Position:** Full-time position as Principal Musician-Liturgist of this 2400 family parish community. Salary will be commensurate with the applicant's education and experience.

**Goal:** To advance the parish liturgical music program by fostering prayerfulness and quality through strong participation by parishioners as musicians, vocalists and the assembly. To coordinate the varied liturgical tasks associated with parish musical ministries.

**Requirements and Qualifications:**

- A Bachelor's degree or higher in music or related field of study.
- Strong proficiency in playing organ service music and repertoire, as well as piano accompaniment.
- Possess the knowledge and experience of Catholic liturgy and music. Preferably is of the Roman Catholic Faith.
- Ability to work well and collaboratively with others.

**Instruments:**

- Rogers Model 955, Three Manual Organ with Full MIDI (PR-300)
- Grand K. Kawai Piano, 6'

**Responsibilities:**

- Serve as primary musician for weekend liturgies (usually 3–4). Conduct rehearsals with appropriate groups and/or cantors weekly at a separate time or before the liturgy.
- Serve as primary musician for parish weddings and funerals, as well as Holy Days, All Souls Day, Christmas, Triduum/Easter liturgies, sacramental celebrations and any other specially scheduled liturgical events, such as First Communion, Confirmation, designated holidays like Thanksgiving, and any other liturgical function as requested by the pastor.
- To enlarge the repertoire of liturgical music for the assembly. Be responsible for the selecting of and approval of all selected church music, and its implementation at the various liturgies, as appropriate.
- To coordinate and supervise the scheduling of all musicians and cantors for all liturgies, and ensure that approved part-time church musicians/cantors are used when the duties cannot be fulfilled by the principal musician / liturgist.
- Responsible for the set-up and take-down of all using the music area of the church, ensuring that it is always in clean condition for the next liturgical service.

- Serve as the primary liturgy planner, working in conjunction with the pastor and the parish Liturgy Committee.
- Attend Liturgy Committee meetings, staff calendar meetings, staff meetings and other gatherings as required. Participate in agenda preparation and providing information as required.
- To renew and rebuild the parish Traditional Choir to about 20 – 25 members. (October – May). Provide for a weekly evening rehearsal and a warm-up on Sunday before the liturgy at which the choir will be singing.
- To oversee and assist the Contemporary Choir as needed.
- Provide for additional rehearsals as needed for Christmas and Easter music.
- Provide for additional musicians / cantors as may be needed for special celebrations, especially around Christmas and Easter times.
- Meet with engaged couples to discuss wedding music requirements and selections, and assist in liturgy planning in collaboration with the wedding coordinator couple who conduct the rehearsals. Serve as musician or liaison for the wedding.
- Plan with the deceased's family the music for funeral services, notify the cantor, serve as musician or liaison for funerals, and inform funeral home about musician, cantor and fees as applicable.
- Maintain the music ministry office in the parish hall, and keep updated the parish music library.
- Maintain records, including professional memberships, cantor and musician schedules.
- To oversee and maintain the parish musical instruments.
- Be in compliance with the Employment Policies and the Employee Handbook of the Diocese.
- Perform other duties as requested by the pastor.